



2024 Taito City Kindergarten Application Guide



About municipal kindergartens

(1) Education and Childcare at Municipal Kindergartens

○ We nurture the feelings, motivations and attitudes of toddlers through various life experiences and plenty of play activities.

- Based on “*Chiisana-me*,” Taito City’s common curriculum for early education, we nurture the following three abilities:
 - Build a healthy mind and body
 - Understand and cooperate with others, be aware of their surroundings, and enjoy activities
 - Think for themselves and play and learn with enthusiasm
- We will enrich their minds and sensibilities by exposing children to culture and nature through cooperation with the local community and families.
- We work closely with elementary and junior high schools to ensure a smooth transition to the next step in education.
- We nurture every child with warmth and love, and with ample consideration to safety and security.

Notes:

1. We make sure that children get used to kindergarten life gradually.
2. We provide detailed guidance based on the rhythms of each child’s life and the way he/she plays.
3. In addition to PTA activities, there are many events at kindergartens that parents/guardians are invited to participate in, including parents’ days, parent-children field trips, and parent-teacher conferences. We ask for your active participation and cooperation in these events whenever possible.

(2) Education and Childcare Times and Extended Childcare

Regular hours are from 9 a.m. to 2 p.m. on weekdays (hours may vary slightly from one school to another depending on age, time of year, etc.). There are also long holidays such as summer vacation.

We also offer extended childcare after regular hours and during long holidays. For details on extended childcare, please see the attached “Municipal Kindergarten Extended Childcare Application Guide” or the official Taito City website.

(3) Class Capacity

The maximum number of children in the three-year-old class is 20, and 30 in the four- and five-year-old classes.

Note: The three-year-old class capacity will increase by up to three (maximum of 23) for kindergartens with children using the sibling priority admission system.

(4) Lunch

All municipal kindergartens provide a prepared lunch made by an outside contractor. You may choose to have your child receive lunch once a week or five times a week.

(5) Fees

There is no childcare fee. However, parents/guardians are responsible for paying other fees such as for extended childcare and teaching materials.

Application Period and Procedures

(1) Eligible children

- Three-year-olds: Children born between April 2, 2020 and April 1, 2021
- Four-year-olds: Children born between April 2, 2019 and April 1, 2020
- Five-year-olds: Children born between April 2, 2018 and April 1, 2019

Notes:

1. You must be living in Taito City to enroll your child. If you move out of Taito City before the April enrollment date, however, you will lose eligibility.
2. Children with siblings in either the three- or four-year-old classes are eligible for priority admission. (Please note, however, that only households that have never been delinquent in paying childcare fees are eligible.)
3. We accept children who need medical care. Please note that the number of applicants accepted may change, however, depending on the current capacity.
4. **The number each class can accept will be posted on each kindergarten's website or the official Taito City website after 9 a.m. on Wednesday, November 1.**

(2) Application Dates

• Dates:

Electronic applications: November 1 (Wed.) to 6 (Mon.), 2023

In-person applications: November 7 (Tue.) and 8 (Wed.), 2023

• Location for in-person applications:

The kindergarten you are applying to or the School Affairs Section (Taito City Office 6F)

• Hours for in-person applications:

Each kindergarten: 10 a.m. to 4 p.m.

School Affairs Section: 8:30 a.m. to 5:15 p.m.

Notes:

1. Please see the attachment for information about electronic applications.
2. The hours that the kindergartens and the School Affairs Section are open vary.
3. You can change the school you are applying to at any time during the application period. The application status of all kindergartens (as of November 7) will be posted at around 6 p.m. on Tuesday, November 7 on every kindergarten's website and on the official Taito City website.
4. **You may only apply to one kindergarten. If you apply to multiple kindergartens or Kodomo-en (half day), all of your applications will be considered invalid.**

(3) Items Necessary for Application

1. Municipal kindergarten and Kodomo-en (half-day childcare) application form
2. Municipal kindergarten extended childcare regular registered use application form (**only if you wish to register for regular use**)

(4) Application Results Announcement

The results of the application process will be posted on each kindergarten's website and the official Taito City website around noon on Friday, November 10. For classes that do not reach capacity, all applicants will be considered prospective students.



(5) If the Number of Applicants Exceeds Capacity

If the number of applicants does exceed the number of openings available, we will hold a lottery to determine which students are accepted as well as who goes on the waiting list and in what order. **A Board of Education office staff member will conduct the lottery, which is open to the public, although parents/guardians do not have to be present.** Come to the lottery venue to watch if you like. We will send out a notification to everyone with a child entered in the lottery.

1. First and Second Lottery Draws

If the applications received on November 7 and 8 exceed the capacity, we will hold a lottery. If your child is put on the waiting list after the first round, you may apply for secondary admission at a kindergarten that still has vacancies after the first round. If the number of applicants for secondary admission exceeds the number of available openings, we will hold a second lottery. Details will be announced separately to everyone with a child entered in the lottery.

2. Lottery Date

- First round: Thursday, November 16, to be held at the city office
- Second round: Wednesday, November 22, to be held at the city office

3. Announcement of results

The results will be announced on the official Taito City website on the day of each lottery.

(6) If the Number of Applicants for a Three-Year-Old Class Is Six or Fewer

After the application period, if the number of applicants for any three-year-old class is six or fewer, the admissions process will be put on hold.

The School Affairs Section will contact residents who have applied for the three-year-old class at the relevant kindergarten by phone after the application deadline on Wednesday, November 8 and inform them about transfer enrollment possibilities. **Please contact the School Affairs Section by 4 p.m. on Thursday, November 9 to tell us if you want to transfer your child to a different kindergarten. If you do not contact us, we will assume that you do not wish to enroll your child elsewhere.** (You cannot transfer your child to a kindergarten with more applicants than the capacity or to one with six applicants or fewer. If the number of transfer enrollment requests exceeds the capacity, we will hold a lottery for transfer enrollment applicants on the day of the first-round lottery.)

Please note that transfer enrollment requests are only for cases when the kindergarten you originally applied to is no longer accepting applications. If your application is not canceled, your child will be admitted to the kindergarten you originally applied to.

If there are not at least seven applicants by 4 p.m. on Friday, December 1, the relevant kindergarten will stop accepting applications for that three-year-old class.

(7) Interview and Health Checkup

Each kindergarten holds interviews and health checkups for prospective students from late November to early December. The kindergarten will notify you if your child was admitted about the schedule. If the results of the interview and health checkup indicate that your child has a disability or developmental delay, you will be asked to consult with us about enrollment at a later date.

(8) Acceptance of Admission

You will receive an admission acceptance in writing in early January or later.

(9) Other

Even if your child enrolls in a kindergarten that is attached to an elementary school, he/she will only be eligible to enroll in the elementary school of your school district.

List of Municipal Kindergartens

Name	Address	Telephone Number
Negishi Kindergarten	3-9-7 Negishi	03 (3873) 0159
Takecho Kindergarten	4-21-9 Taito	03 (3831) 2910
Taisho Kindergarten	2-23-8 Iriya	03 (3876) 5584
Kiyoshima Kindergarten	6-16-8 Higashi Ueno	03 (3842) 5358
Fuji Kindergarten	4-48-18 Asakusa	03 (3874) 2460
Senzoku Kindergarten	4-24-15 Asakusa	03 (3872) 3067
Kinryu Kindergarten	1-9-21 Senzoku	03 (3871) 9896
Tawara Kindergarten	1-5-17 Kaminarimon	03 (3842) 6477
Taiou Kindergarten	2-9-4 Yanaka	03 (3827) 6559
Ikuei Kindergarten	5-1-35 Asakusabashi (temporary building) Until December 2023 (scheduled) 2-26-5 Asakusabashi From January 2024 (scheduled)	03 (3866) 6686

Inquiries

School administration subsection, School Affairs Section, Taito City Board of Education, Tel:
03-5246-1411 or 1412